



## **EMPLOYMENT OPPORTUNITY SADDLE HILLS COUNTY**

### **PERMANENT FULL TIME**

### **PUBLIC WORKS FOREMAN**

#### **POSITION SUMMARY:**

Coordination and supervision of Operations maintenance functions including grading, dust control, graveling, drainage, signs, culverts, and related operations.

#### **QUALIFICATIONS:**

1. Extensive knowledge of practices in the maintenance and construction techniques in the area of road maintenance.
2. Extensive equipment experience including graders.
3. 2-5 years of experience within municipal government would be an asset
4. Experience in supervising staff.
5. Ability to function as a member of a team and ability to work independently with minimal supervision.
6. Ability to prioritize and manage work tasks and to achieve results within acceptable timeframes.
7. Ability to provide and maintain a satisfactory Class 5 Driver's License abstract. A Class 3 with air endorsement would be an asset.
8. Acceptable criminal records check.
9. Ability to ensure all work related information is kept confidential and in accordance with the Freedom of Information and Protection of Privacy Act.

This position reports to the Public Works Supervisor. We offer a competitive salary and an excellent Group Benefits Package. The above statements are intended to describe the general nature of the position and are not a complete job description of all responsibilities and activities required for this position.

Applications will be accepted until a suitable candidate is found. Saddle Hills County would like to thank all those interested in the position. Only those considered for an interview will be contacted. Please send resumes marked "Personal & Confidential" to:

Public Works Foreman  
Saddle Hills County  
R.R. #1  
Spirit River, AB T0H 3G0  
E-mail to: [careers@saddlehills.ab.ca](mailto:careers@saddlehills.ab.ca)  
Fax: (780)864-3904 Ph. (780)864-3760

***Safe Strong Sustainable***