



**EMPLOYMENT OPPORTUNITY
SADDLE HILLS COUNTY**

**PERMANENT PART TIME (2 POSITIONS)
CASUAL PART TIME (1 POSITION)
CUSTODIAN (JANITOR)
(UNION)**

POSITION SUMMARY:

Provides custodian/janitorial services for the Saddle Hills County Administration Building and Operations Shop and other specified County Buildings. Normal hours of work is 4 hours/day (3:00 p.m. – 7:00 p.m.) Monday – Friday, however, additional time will be required during spring and fall cleaning.

QUALIFICATIONS:

1. Ability to pay close attention to detail.
2. Ability to work as part of a team and with minimal supervision.
3. Experience as a custodian or caretaker would be a definite asset.
4. Excellent personal pride in the quality of work is essential in this role.
5. Interact well with and respond to notifications and service requests from management, council and other staff.
6. Ability to maintain and provide a satisfactory Class 5 driver's license abstract and acceptable criminal records check.
7. Salary range \$22.34 – \$26.27.

Applications will be accepted until suitable candidates have been hired. The above statements are intended to describe the general nature of the position and are not a complete job description of all responsibilities and activities required for this position. Saddle Hills County would like to thank all those interested in the position. Only those considered for an interview will be contacted. Please send resumes in confidence to:

Custodian (Janitor)
Attention: Human Resources Coordinator
R.R. #1
Spirit River, AB T0H 3G0
E-mail to: careers@saddlehills.ab.ca
Fax: (780) 864-3904 Ph. (780) 864-3760

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